

Citizens Advice Gosport- Pathways Development Officer for maternity cover.

Citizens Advice Gosport is looking to recruit an experienced Development Officer to provide maternity cover on our Pathways project.

This is a fixed term role until 31 December 2022, working part time, 30 hours a week.

This role is that of Development Officer on the Pathways project, providing maternity cover. Pathways is a bespoke learning programme funded through the Hampshire and Isle of Wight Community Foundation and the European Social Fund. The aim of the project is to support those who are unemployed or economically inactive, helping them into paid work or active job searching.

This is an interesting and varied role where you will be working with members of the public who would benefit from 1:1 support. The project is target driven therefore it is essential that all funder requirements are met both as to reporting and monitoring requirements and outputs.

You will be based in Citizens Advice Gosport's premises at Martin Snape House, Gosport, reporting to the Chief Officer. The Pathways project is delivered from Gosport Discovery Centre which is within walking distance from the office. The successful applicant will be somebody who is motivated and able to work under their own supervision. You must be a good team player, engaging, and have the ability to form professional relationships with service users and stakeholders.

This is a fantastic opportunity to work for a reputable charity that supports the community with a wide range of issues. If you are interested in the role and would like to request a job pack please email Valerie Kelly, Chief Officer, at recruitment@gosport.cabnet.org.uk

Applications close at 12 noon on Wednesday 15 June 2022. Applications received after that time may not be considered.

Interviews will be held during w/c Monday 20 June 2022.